

175-1-05**Open Meetings.****(A) Open meetings**

- (1) All meetings of the board, or its committees and subcommittees, at which official action is taken and formal deliveration upon official business is conducted shall be opened to the public and in compliance with section 121.22 of the Revised Code. All resolutions, rules, or formal action of any kind shall be adopted in an open meeting of the board.**
- (2) As used throughout this rule, board also refers to any committees or subcommittees created pursuant to division (E) of section 175.04 of the Revised Code.**
- (3) The board may hold an executive session to consider any matter contained in division (G) of section 121.22 of the Revised Code. An executive session may be held only at a meeting for which notice has been given in accordance with paragraph (C) of this rule and ony after a majority of a quorum of the board determines, by a roll call vote, to hold such a session.**

**(B) Types of meetings**

- (1) In accordance with section 121.22 of the Revised Code, the board may hold regular meetings, special meetings, and when necessary, emergency meetings.**
- (2) Regular meetings. Regular meetings of the board shall be held as determined necessary by the chair. Unless otherwise noticed, these meetings shall occur at 2600 Corporate Exchange Drive, Columbus OH 43231. The time, place and purpose of the meetings will be shown on the agenda issued for the meetings.**
- (3) Special Meetings. A special meeting is one that is noticed to the public more than twenty-four hours prior to the start of the meeting. In the event of a special meeting, the representatives of the news media who have requested notification of special meetings will be notified immediatly of the time, place, and purpose of the meeting.**
- (4) Emergency Meetings. A special meeting is one that is noticed to the public more than twenty-four hours prior to the start of the meeting. In the event of an emergency meeting, the representatives of the news media who have requested notification of emergency meetings will be notified immediatly of the time, place, and purpose of the meeting.**

**(C) Notice**

- (1) Any prson may determine the time, place, and purpose of all meetings of the board by calling the agency at (614)728-2911 during normal business hours or visiting the agency website at <http://www.ohiohome.org>. The agency will distribute agendas, as they become available, via email. Agenda updates are posted to the website and distributed by email as early as possible prior to a meeting.
- (2) Any person wishing to receive notices or agendas of agency meetings via email may do so by:
  - (a) Subscribing to "OHFA Newsletter and Meetings Notice" at <http://ohiohome.org> under "join our mailing lists";
  - (b) calling the agency at (624)728-2911;
  - (c) sending a request to the agency's executive director's office at 2600 Corporate Exchange Drive, Suite 300, Columbus, OH 43231.

Any member of the news media may join the agency's meeting notice list as described in this division.
- (3) The board's meeting agendas shall include the time, date, and location of the meeting, as well as a list of matters to be discussed. The agency will take all due care to ensure these agendas are accurate and up to date.
- (4) Interested members of the public may, for no cost, subscribe to the agency's email list.

(D) Minutes

- (1) Minutes of all public meetings shall be considered and adopted at the next regularly scheduled meeting at which a quorum of the board is present.

Effective:

Five Year Review (FYR) Dates:

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Certification

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Date

Promulgated Under:	119.03
Statutory Authority:	175.05
Rule Amplifies:	175.05, 121.22