<u>4755-1-01</u> <u>Notice of meetings.</u>

- (A) The occupational therapy, physical therapy, and athletic trainers board and orthotics, prosthetics, and pedorthics advisory council will comply with the public meeting requirements outlined in section 121.22 of the Revised Code.
- (B) Any person can obtain the time, place, and purpose of all regularly scheduled meetings by:
 - (1) Visiting the board's website;
 - (2) E-mailing the board;
 - (3) Writing the board at its business address;
 - (4) Calling the board during normal business hours; or
 - (5) Appearing in person at the board office during normal business hours.
- (C) Any person can obtain advance notice of all meetings at which any specific type of public business is to be discussed by identifying the type of public business for which the person desires to be notified and by contacting the Ohio occupational therapy, physical therapy, and athletic trainers board as indicated in section (B) of this rule. The board will e-mail a notice of the time and place of the meeting, and the type of business to be discussed at least four calendar days before the meeting is scheduled unless the meeting is an emergency meeting.
- (D) The board will maintain a list of representatives of the news media who requested notice of special or emergency meetings. The board will e-mail notice to this list at least twenty-four hours before special meetings. In the event of an emergency meeting, the representatives of the news media who requested notification will be notified by e-mail immediately of the time, place, and purpose of the meeting. News media requesting meeting notification shall supply the board with the name, mailing address, e-mail, and telephone number of the representative to be contacted.

4755-1-01

Replaces: 4755-1-01, 4755-21-01, 4755-40-01, 4755-61-01

Effective:

Five Year Review (FYR) Dates:

Certification

Date

Promulgated Under: 119.03

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Rule Amplifies: 121.22

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