



Common Sense Initiative

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Business Impact Analysis

Agency, Board, or Commission Name: Ohio Department of Job and Family Services

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Regulation/Package Title (a general description of the rules' substantive content):

Continuous Certification 2

Rule Number(s): 5101:2-5-05, 5101:2-5-08, 5101:2-5-11, 5101:2-5-18 and 5101:2-5-30

Date of Submission for CSI Review: 08/27/24

Public Comment Period End Date: 09/03/24

Rule Type/Number of Rules:

New/___ rules

No Change/___ rules (FYR? ___)

Amended/ 5 rules (FYR? Y)

Rescinded/___ rules (FYR? ___)

The Common Sense Initiative is established in R.C. 107.61 to eliminate excessive and duplicative rules and regulations that stand in the way of job creation. Under the Common Sense Initiative, agencies must balance the critical objectives of regulations that have an adverse impact on business with the costs of compliance by the regulated parties. Agencies should promote transparency, responsiveness, predictability, and flexibility while developing regulations that are fair and easy to follow. Agencies should prioritize compliance over punishment, and to that end, should utilize plain language in the development of regulations.

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Reason for Submission

- 1. R.C. 106.03 and 106.031 require agencies, when reviewing a rule, to determine whether the rule has an adverse impact on businesses as defined by R.C. 107.52. If the agency determines that it does, it must complete a business impact analysis and submit the rule for CSI review.**

Which adverse impact(s) to businesses has the agency determined the rule(s) create?

The rule(s):

- a. Requires a license, permit, or any other prior authorization to engage in or operate a line of business.**
- b. Imposes a criminal penalty, a civil penalty, or another sanction, or creates a cause of action for failure to comply with its terms.**
- c. Requires specific expenditures or the report of information as a condition of compliance.**
- d. Is likely to directly reduce the revenue or increase the expenses of the lines of business to which it will apply or applies.**

Regulatory Intent

- 2. Please briefly describe the draft regulation in plain language.**

Please include the key provisions of the regulation as well as any proposed amendments.

OAC 5101:2-5-05 entitled Agency appeal of findings of noncompliance provides guidance to agencies how to file an appeal of an agency finding. The system reference was changed.

OAC 5101:2-5-08 entitled PCPA and PNA governance and administration provides guidance to agencies on the structure and requirements of their governing body. Changed the audit rule reference in paragraph (A).

OAC 5101:2-5-11 entitled Complaint handling provides guidance to agencies on the processing of complaints made about the agency. Paragraphs (G) and (H) were removed as this language is duplicative to Ohio Revised Code.

OAC 5101:2-5-18 entitled Waivers and variances provides guidance to agencies on how to request foster home and agency waivers. Paragraph (B) was amended to remove the reference to a certification period.

OAC 5101:2-5-30 entitled Foster care amendments provides guidance to agencies on what needs to be entered as an amendment to the foster homestudy. Paragraph (D)(6)(c) was amended to remove a reference to the certification span.

3. Please list the Ohio statute(s) that authorize the agency, board or commission to adopt the rule(s) and the statute(s) that amplify that authority.

<u>Rule Number</u>	<u>Statutory Authority</u>
Rule 5101:2-5-05	ORC 5103.02, 5103.03
Rule 5101:2-5-08	ORC 5103.02, 5103.03, 5103.04, 5103.0323
Rule 5101:2-5-11	ORC 5101.24, 5103.02, 5103.03, 5153.166
Rule 5101:2-5-18	ORC 5103.02, 5103.03, 5103.54
Rule 5101:2-5-30	ORC 3107.033, 5103.02, 5103.03

4. Does the regulation implement a federal requirement? Is the proposed regulation being adopted or amended to enable the state to obtain or maintain approval to administer and enforce a federal law or to participate in a federal program?

If yes, please briefly explain the source and substance of the federal requirement.

No.

5. If the regulation implements a federal requirement, but includes provisions not specifically required by the federal government, please explain the rationale for exceeding the federal requirement.

These rules do not exceed any Federal requirements.

6. What is the public purpose for this regulation (i.e., why does the Agency feel that there needs to be any regulation in this area at all)?

All rules amended are a result of the general rule writing authority regarding the safety of children in care as directed in section 5103.03 paragraph (A) of the Revised Code.

For rule 5101:2-5-05, the purpose of the regulation is to provide guidance on how a foster care/adoption agency may appeal a finding of non-compliance.

For rule 5101:2-5-08, the purpose of the regulation is to provide guidance on the structure of governance for a private foster care/adoption agency.

For rule 5101:2-5-11, the purpose of the regulation is to provide guidance on how to handle complaints made against the agency.

For rule 5101:2-5-18, the purpose of the regulation is to provide guidance on foster home and agency waiver requests.

For rule 5101:2-5-30, the purpose of the regulation is to provide guidance on how to process amendments to a foster care homestudy.

7. How will the Agency measure the success of this regulation in terms of outputs and/or outcomes?

Rules 5101:2-5-05, 5101:2-5-08, 5101:2-5-11, 5101:2-5-18 and 5101:2-5-30 will be measured against the criteria specific to the rule content. Licensing specialists will monitor compliance ensuring the health and safety of children in care and preventing those who are ineligible/prohibited to provide care.

8. Are any of the proposed rules contained in this rule package being submitted pursuant to R.C. 101.352, 101.353, 106.032, 121.93, or 121.931?

If yes, please specify the rule number(s), the specific R.C. section requiring this submission, and a detailed explanation.

No.

Development of the Regulation

9. Please list the stakeholders included by the Agency in the development or initial review of the draft regulation.

If applicable, please include the date and medium by which the stakeholders were initially contacted.

ODJFS presented at the Public Children Services Association of Ohio (PCSAO) rules committee meeting, the Ohio Children's Alliance (OCA) committee monthly meeting regarding the proposed rule changes. The rules went through the public clearance process in April, 2024.

10. What input was provided by the stakeholders, and how did that input affect the draft regulation being proposed by the Agency?

There were comments received from stakeholders regarding the rules presented at PCSAO and OCA meetings. These comments were in regard to the entire continuous certification process and not directly related to these specific rules. There were no external comments received during the public clearance process.

11. What scientific data was used to develop the rule or the measurable outcomes of the rule? How does this data support the regulation being proposed?

Not applicable.

12. What alternative regulations (or specific provisions within the regulation) did the Agency consider, and why did it determine that these alternatives were not appropriate? If none, why didn't the Agency consider regulatory alternatives? *Alternative regulations may include performance-based regulations, which define the required outcome, but do not dictate the process the regulated stakeholders must use to comply.*

There were no other alternatives considered for the rules as requirements are driven by statute.

13. What measures did the Agency take to ensure that this regulation does not duplicate an existing Ohio regulation?

There is no duplication as the rules are specific to foster care and adoption agencies and no other rules address these specific issues. These rules were reviewed by the legal staff at ODJFS to ensure they do not duplicate any existing Ohio regulations.

14. Please describe the Agency's plan for implementation of the regulation, including any measures to ensure that the regulation is applied consistently and predictably for the regulated community.

ODJFS licensing specialists review the agencies to ensure the regulations are applied consistently and they offer technical assistance in areas of inconsistency.

Adverse Impact to Business

15. Provide a summary of the estimated cost of compliance with the rule(s). Specifically, please do the following:

- a. Identify the scope of the impacted business community, and
- b. Quantify and identify the nature of all adverse impact (e.g., fees, fines, employer time for compliance, etc.).

The adverse impact can be quantified in terms of dollars, hours to comply, or other factors; and may be estimated for the entire regulated population or for a representative business. Please include the source for your information/estimated impact.

- a. Scope of impacted business community:

The rules included in this BIA contain requirements for foster care and adoption agencies that include eighty-eight public and over one hundred private agencies. Requirements must be met in order to obtain and/or maintain certification or approval.

b. Quantify and identify the nature of adverse impact:

The rules require the application and continuous certification process for a private agency and the application and continuous certification process for a foster caregiver. The adverse impact for each of the requirements would vary based upon the size and staffing of each agency and would include the actual cost of completing each requirement for the processing of an agency application or for a foster caregiver application along with the maintenance of both certifications.

The current average wage for use in the examples below for a social worker is \$22 per hour, according to Zip Recruiter. However, the specific anticipated cost of compliance for an impacted agency to comply with these rules would vary, depending on administrative and staffing variables.

16. Are there any proposed changes to the rules that will reduce a regulatory burden imposed on the business community? Please identify. (*Reductions in regulatory burden may include streamlining reporting processes, simplifying rules to improve readability, eliminating requirements, reducing compliance time or fees, or other related factors*).

The proposed changes do reduce a regulatory burden by reducing the time and effort involved in the recertification process for both foster caregivers and for agencies. Continuous certification streamlines the agency application process by reducing paperwork and allowing more flexibility of time frames to allow agencies and resource caregivers to serve families and children more efficiently in Ohio.

17. Why did the Agency determine that the regulatory intent justifies the adverse impact to the regulated business community?

To ensure the safety of children in substitute care, the adverse impact of these rules is necessary.

Regulatory Flexibility

18. Does the regulation provide any exemptions or alternative means of compliance for small businesses? Please explain.

For rules 5101:2-5-05, 5101:2-5-08, 5101:2-5-11, 5101:2-5-18 and 5101:2-5-30, there are no apparent alternative means of compliance or possible exemptions given the nature of the rules.

19. How will the agency apply Ohio Revised Code section 119.14 (waiver of fines and penalties for paperwork violations and first-time offenders) into implementation of the regulation?

For rules 5101:2-5-05, 5101:2-5-08, 5101:2-5-11, 5101:2-5-18 and 5101:2-5-30, there are no fines or civil penalties for non-compliance other than the forfeiture of certification through denial or revocation.

20. What resources are available to assist small businesses with compliance of the regulation?

ODJFS has regional office with licensing specialists assigned to each agency to assist in the obtaining and maintaining compliance. Specialists are available to provide technical assistance to meet the requirements of all regulations. DCY helpdesk is also available for directing questions via email at HELP-DESK-OCF@childrenandyouth.ohio.gov.